Process for Maintenance & Project Driven Hazmat Sampling Requests

START

Submit RHA (Request for Hazard Assessment) to FHMC

Retrieve existing data in CAFM

Current & Sufficient data?

YES

Complete report with findings and recommendations

Submit completed report

Interpret consultant report for hazmat data upload into CAFM

Enter sample details and corresponding hazmat data into CAFM (if new or updated data)

NO

Complete report with findings and recommendations

Submit completed report (and hazmat spreadsheet for larger surveys)

Abatement required?

YES

Proceed with renovations/maintenance without reference to abatement procedures

NO

Collect additional samples

Complete report with findings and recommendations

Submit completed report

Periodically monitor hazmat data in CAFM

LEGEND

CAFM

OFF Page Reference
Process for Maintenance & Project Driven Hazmat Abatement Projects

**START**

1. **Area contains controlled products?**
   - **YES**
   - Proceed with renovation/maintenance without reference to abatement procedures
   - **NO**

2. **Received request for renovation/maintenance**
   - **YES**
   - **NO**

3. **Determine building construction date**
   - **YES**
   - Proceed with renovation/maintenance without reference to abatement procedures
   - **NO**

4. **Has sampling been requested?**
   - **YES**
   - **NO**

5. **Abatement required?**
   - **YES**
   - **NO**

6. **Receive copy of notification memo**
   - **YES**
   - **NO**

7. **Submit abatement notification memo**
   - **YES**
   - **NO**

8. **Receive daily site inspections**
   - **YES**
   - **NO**

9. **Post air results on hazmat website**
   - **YES**
   - **NO**

10. **Perform daily air monitoring and inspections**
    - **YES**
    - **NO**

11. **Complete site inspection reports (SIRs)**
    - **YES**
    - **NO**

12. **Complete a final inspection and air clearance monitoring**
    - **YES**
    - **NO**

13. **Submit final report**
    - **YES**
    - **NO**

14. **Informed project is complete**
    - **YES**
    - **NO**

15. **Inform FHMC of any occupant concerns**
    - **YES**
    - **NO**

16. **Upload final report to “Hazmat Audits” in CAFM**
    - **YES**
    - **NO**

17. **Periodically monitor final reports in CAFM**
    - **YES**
    - **NO**

**LEGEND**

- CAFM
- Off Page Reference
- FHMC
- Trades, PMO, Architects
- EHS
- Environmental Consultant
- Facility Services Manager