Date:

Addressee

Supplier Name

Supplier Address

Dear Name:

**Re: Health and Safety Program Pre-Qualification for Suppliers of Construction and Related Services**

This letter is to inform you that we have received and reviewed your General Health and Safety Program in conformance with University of Alberta requirements. We are pleased to inform you that your General Health and Safety Program meets the University Health and Safety Program requirements and has met one of the prerequisite requirements to submit a Bid for University construction and related services Bid Opportunities.

**Health and Safety Program Pre-Qualification Number is:** FO - __________

This is valid for 3 years from date of issuance of this letter and expires at 23:59 hours on DD/MMM/YYYY

The University reserves the right at its sole and unfettered discretion to withdraw this Pre-Qualification Letters as a Supplier of Construction and Related Services at any time that it deems to be in the best interests of the University.

We look forward to your continued support of our Health and Safety initiatives at the University of Alberta.

Sincerely,

Facilities and Operations
Safety Division